



Instructions for Application

This user guide provides instructions for recipients of Stabilization 1.0 grant funding to access and begin a *Child Care Stabilization 2.0 Workforce Supports* grant application.

[Select the Grant Opportunity](#)
[Review the Instructions](#)

Select the Grant Opportunity

1. On the Grant Opportunities homepage locate the Child Care Stabilization Grant and **click on the Apply/Review button.**

Grant Opportunities

Child Care Stabilization Grant	Status	Start Date	End Date	Apply / Review
The federal American Rescue Plan Act (ARPA) allocated funds to New York State to support the operations of child care programs and businesses and to help stabilize the field. New York State is distributing these funds to all licensed, registered, and permitted NYC day care centers (Art 47), and enrolled legally-exempt group programs.	Planned	2021-04-03	2022-06-30	Apply / Review

2. Under Provider Verification, **click on the Choose an existing application** drop-down menu and **click on your submitted and approved grant application** from the first Stabilization grant in 2021.
3. **Click the Next** button.

Provider Verification

Welcome to the OCFS Child Care grant application system! First, we need to verify you and your eligible facility to access the system. You can only complete one application at a time, per facility ID (license/registration number for NYS providers, permit number for NYC Article 47 Day Care Centers). Enter your facility ID or choose from an existing provider application. Make sure you are using the correct Facility ID appropriate for the grant program you are interested in.

Start a new application

[Where can I find my license/registration number?](#)

NYS Provider NYC Provider

Enter your license/registration number

[New York State providers may look up license/registration number if unknown.](#)

Choose an existing application

Note: If you aren't already associated with a provider, you will need to Search for a provider



- Under Submitted Applications look under the Actions section and **click on the Workforce Supports Application link.**

Submitted Applications				
Funding Program	Application ID	Status	Applied On	Actions
Child Care Stabilization	A-7	Approved	09/22/2021	Disbursement Details Update Payment Information Workforce Support Application
Submitted By	Amount	Download Application		
-	50600			



- The Stabilization Grant 2.0 application will open. **Read the instructions in full** by including options for use of funds and eligibility criteria by scrolling down the page.

- 1: INSTRUCTIONS
- 2: OPERATIONAL STATUS
- 3: CHILD COUNT INFORMATION
- 4: ESTIMATED GRANT AWARD AMOUNT
- 5: OPTIONS FOR USE OF FUNDS
- 6: REVIEW APPLICATION
- 7: PROVIDER ATTESTATIONS

1: INSTRUCTIONS

Welcome to the New York State Office of Children and Family Services Child Care Stabilization Grant 2.0 for Workforce Supports application. To be considered for these funds, please review the eligibility requirements, allowable uses for funds and the application process before completing the application at: <https://ocfs.ny.gov/main/contracts/funding/COVID-relief/childcare-stabilization/>

GETTING STARTED WITH YOUR STABILIZATION 2.0 APPLICATION

DEADLINE FOR CHILD CARE STABILIZATION GRANT 2.0 FOR WORKFORCE SUPPORTS GRANT APPLICATION SUBMISSION is Wednesday, November 30, 2022 at 11:59 PM. Any applications received after the deadline will not be reviewed.

All applications must be submitted electronically through the NYS Child Care Grant Application Portal. Visit the Stabilization Help Center at <https://ocfs.ny.gov/main/contracts/funding/COVID-relief/childcare-stabilization/> or call the Stabilization Help Line at 844-863-9319.

Completing the Application

After determining you are eligible to apply, you can get started with the application. Your application will already have some information pre-populated based on your facility ID. To finalize the application, you will need your licensing/registration/enrollment information. If you leave your application without submitting, you will need to restart from the beginning.

>Who is eligible for Stabilization 2.0 Grant funds?

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- Click on the Next button** to begin filling out the grant application.

Award Decisions

All applicants will be notified within 30 days as to their award status via email. Included in the award notification will be the funded amount and all agreements. Total award amounts will be split into two grant payments and will be made to providers who are open and providing in-person care and are 'in good standing' at the time each payment is to be made.

All questions on this application are required.

Next

Note: There is no Save function, and the application must be completed in one session.