

Responses to Questions for RFP # 1046
Local District Commissioner Training

Q1	What are the expected number of participants which are expected to get trained?
A1	Per RFP Section 4.0 Scope of Work: <ul style="list-style-type: none"> • Deliverable 1: Leadership Training – 6 offerings/year, up to 25 trainees in each session • Deliverable 2: New Commissioner Training – 6 offerings/year, up to 6 trainees per offering
Q2	What is the estimated budget of the Project?
A2	The anticipated budget range for this project is \$80,000 to \$120,000. Applicants are encouraged to keep costs as low as possible, as there is a cost score component of the proposal review process. See RFP Section 6.4 Cost Evaluation for additional information.
Q3	What is the Payment term?
A3	Reimbursement will be on a quarterly basis.
Q4	Is this mandatory to subcontract with Statement mentioned under ‘7.6 Minority- and Women-Owned Business Enterprise (MWBE) – Equal Employment Opportunity (EEO) - Requirements and Procedures?’
A4	For purposes of this solicitation, OCFS hereby establishes an overall goal of 30 percent for MWBE participation, 15 percent for New York State-certified Minority-Owned Business Enterprise “MBE” participation and 15 percent for New York State-certified Women-Owned Business Enterprise “WBE” participation (based on the current availability of MBEs and WBEs). A contractor on any contract resulting from this procurement must document its good faith efforts to provide meaningful participation by MWBE as subcontractors and suppliers in the performance of the contract.
Q5	We are California Based MBE can we submit our response for RFP # 1046 Local District Commissioner Training or this bid?
A5	You may submit a bid for this procurement, but you would still need to meet the MWBE requirements as stated in the bid. Only NYS-certified MWBE vendors may be used to meet the requirement.
Q6	Can Prime Contractor use Sub-contractor past performance/experience against the 3.0 Minimum Qualification of the RFP documents?
A6	The minimum qualifications for past performance or experience are required to be those of the prime contractor.
Q7	DM0031 Attachment 2 - Cost Proposal - OCFS-3104 I-VIII Budget 5-2014 FINAL attachment of the RFP - OCFS-3104(VIII) what does this TRAINEE STIPEND define, do we have to provide stipend, If Yes, then how must should be the stipend so that we can include in the cost proposal?
A7	This RFP is not requiring or requesting the vendor to provide training stipends; therefore, this specific budget line item is not applicable.
Q8	Under 4.0 Scope of work - Deliverable 3: State Conference Support – please clarify below mentioned statement does we have to include the below said amount in our response ‘The vendor will provide a total of \$10,000 in support of both conferences. The money is to be used to support presenter fees, travel and per diem, and miscellaneous logistical support items (e.g., facility rental, audio-visual equipment rental, etc.).’
A8	To meet Deliverable 3: \$10,000 must be included in the budget to be paid to the NYPWA in support of the NYPWA conferences identified in this RFP.