

+-----+
| LOCAL COMMISSIONERS MEMORANDUM |
+-----+

DSS-4037EL (Rev. 9/89)

Transmittal No: 90 LCM-169

Date: October 22, 1990

Division: Administration

TO: Local District Commissioners

SUBJECT: Training Fees Increase

ATTACHMENTS: None

Each year, the Department's Office of Human Resource Development trains more than 45,000 staff in courses, seminars and workshops which support each of the programs administered by the state and local social services system. The demand for training however continues to grow faster than the resources available to pay for it.

Beginning in October 1986, the Department initiated a fee system through which local districts could help cover the increasing cost of training. The fee was set at \$7 per trainee per day and was collected through adjustments to local claims. Provider agencies were assessed at double the local rate, or \$14 per day of training. Over the past four years, the state funds needed to pay for training have risen dramatically, increasing from \$2 million to \$4 million while the local fees have remained constant. As the result of this, it has become necessary to increase the local fee to \$14 per day and the provider fee to \$20. This fee increase will be effective for training conducted after December 1, 1990.

While we regret the necessity of this fee increase, it is important to note that local districts still pay only a small fraction of the total costs of operating the contractual training program. With the fee increase, local district training fees will produce \$650,000 in revenue or 1.6% of the total program costs.

We believe that even with the fee increase, the training we provide through the contract program represents excellent value. It is not available through any other source and would cost local districts substantially more if they were to attempt to provide it themselves. I appreciate your continued support for and participation in the contract training program. With your cooperation we will ensure that the program provides high quality training targeted to your needs at the lowest possible cost. If you have any questions, please feel free to contact my office or your regional staff development coordinator.

Nelson M. Weinstock
Deputy Commissioner for Administration