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 | INFORMATIONAL LETTER |  
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TRANSMITTAL: 92 INF-2

TO: Commissioners of  
 Social Services

DIVISION: Income  
 Maintenance

DATE: January 9, 1992

SUBJECT: Revision to ABEL Input Sheet (DSS-3570A)

SUGGESTED

DISTRIBUTION: ABEL Liaisons  
 All Income Maintenance Staff  
 Staff Development Coordinators  
 Forms Coordinators

CONTACT PERSON: Call 1-800-342-3715 and ask for the following  
 individual at the indicated extension:  
 For ABEL PA Questions - Gene Reilly, extension 6-3591  
 For ABEL FS Questions - Carl Poole, extension 4-1160  
 For FS Motor Vehicle Questions - Your FS County  
 Representative, extension 4-9225  
 For Employment Calculation Questions - Greg Nolan,  
 extension 4-9313

ATTACHMENTS: Attachments are not available on-line

FILING REFERENCES

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
89 INF-65	89 INF-65		Family Assistance Act	ABEL Manual C-1, C-12, C-35	ABEL Transmittal 91-2 89-4

The purpose of this release is to introduce the 11/91 version of the DSS-3570A: ABEL Input Sheet (copy attached).

This optional form may be used to record information necessary to complete an ABEL PA and/or FS Budget in the Welfare Management System (WMS). The reverse side of the Input Sheet provides an area to calculate an individual's average income and an area to calculate the value of a motor vehicle as a Food Stamp resource.

The revisions to this form reflect changes to the PA ABEL budget screen (migrated to production on May 6, 1991), the FS ABEL budget screen (to be migrated to production on January 11, 1992), and changes in program policy which affect the Employment Calculation and FS Motor Vehicles sections.

The revisions to the 10/89 version of the DSS-3570A which are included in the current 11/91 version, are outlined below:

- I. General - The revision date on both sides was changed to 11/91.
- II. PA Budget
  - A. In the "NEEDS" section on the "Number" line, a two character "HC" field was added to the right of the "CAP" field.
  - B. In the "NEEDS" section under the "Shelter" heading:
    - o The "PRO", "IND" and "RES" field headings were changed to "IND", "RES" and "FRQ", respectively.
    - o The dividing lines within "Shelter" headings were removed up to the "PA Additional Allowances" heading.
    - o The "Shelter" heading was centered over the first five field headings on this line.
    - o The "Amount" heading was changed to "Expenses".
    - o A "1st Month" heading with a six character "paid" and one character "SRC" fields was inserted between the "Expenses Allow" and "Water Res" fields.
    - o The "Water" heading was moved to the right.
    - o A dividing line was inserted between the "1st Month" and the "Water" headings.
    - o One set of "PA Additional Allowances" fields ("R", "TY" and "Amount") was deleted.

- o The "PA Additional Allowances" heading was centered above the remaining ("R", "TY" and "Amount") fields.
- C. In the "Earned Income" section on both lines, "/HR \$30" was deleted from the current field heading "Exempt/HR \$30" leaving only "Exempt" as the new heading.
- D. In the "Child Care" section:
  - o A one character "T" field was inserted between each "MMYY" and "Amount" fields.
  - o The letters "CC" were deleted from the current "CCR" field heading, leaving only "R" for the new heading.
- E. In the "RECOUPMENT" section on the second line two sets of one character "TY" and seven character "Balance" fields were added.

III. FS Budget

- A. In the "SHELTER" section on the second line:
  - o A two character "TY" field was added as the first field of that line.
  - o The current "Shelter" heading was changed to "Amount".
  - o The "Other" section field headings were changed from "TYPE" to "TY" and "Amount" to "AMT".
- B. In the "ADDITIONAL EXCLUSIONS" line, a one character "B" field was added after the "Medical" field.

IV. Employment Calculation

In both "Individual Wage Information" sections the "Advance EIC PMT" heading and boxes were removed as EIC is now considered exempt income.

V. FS Motor Vehicles

- A. The "FS Motor Vehicle Resource Calculation" boxes ("Fair Market" and "Equity") and the "Total FS Vehicle Resource" box were moved down on the form.
- B. The current "Workspace - Licensed Vehicles" paragraph was replaced with new paragraphs for clarification purposes.
- C. The lines around the "Total FS Vehicle Resource" box were bolded.

Date January 9, 1992

Trans. No. 92 INF-2

Page No. 4

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You may continue to use the previous (10/89) version of this form until your stock is depleted, or until April 6, 1992, whichever occurs first. Reorders for the DSS-3570A will be filled with the 11/91 version. The printed copies are scheduled to be delivered to the State warehouse in February, 1992.

Future requests for this form should be submitted on Form WMS-47 (Rev. 9/89): "WMS Order Form" and should be sent to:

New York State Department of Social Services  
Welfare Management System  
P.O. Box 1990  
Albany, New York 12201  
Attention: Office of Systems Development (OSD)

Questions concerning ordering the forms should be directed to the Office of Systems Development by calling 1-800-342-3715, extension 6-6223.

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Oscar R. Best, Jr.  
Deputy Commissioner  
Division of Income Maintenance