



1099 Form Information

Be sure to check your physical mailbox for your 1099 form. You should have already received it and checked to make sure there are no errors. It is important that you do not wait until tax time to review your 1099 form. If there are errors, it may take some time to have the issue resolved. The 1099 form is used to report income other than wages, salaries, tips, and other employee compensation. This is different than the income on your W-2 form.

Common 1099 Questions

Q – How can I tell what my grant payment type is when filling out my 1099 form?

A – On the next page use the 1099 Tip Chart to determine your grant payment type, how the 1099 was issued and additional tips on how to check.

Q - What should I do if I haven't gotten my 1099 in the mail?

A – Make sure you know which address your 1099 was sent to. The 1099 will be sent to the address listed in the Child Care Grant Portal. If you need help finding the address the 1099 was sent to, reach out to your CCR&R. They can assist you with next steps.

Q - Who do I contact if have questions about my 1099? (E.g., What payments are included in my 1099? My TIN is incorrect, how do I fix it?)

A – If you have questions about your 1099, reach out to your CCR&R. If changes are needed, your CCR&R can assist you in making those changes and having a new 1099 reissued, if necessary.

Q - My payments were paid through my SFS account. How do I know which payments were included?

A – If you were paid through your SFS account, the best way to determine which payments were included on your 1099 is to access your SFS account. This may include payments other than Stabilization funds.



Q - Do I need to report the information on my 1099 as income?

A – Stabilization funds are considered taxable income and OCFS recommends you speak with your tax professional if you have any tax filing questions.

Find your local Child Care Resource and Referral Agency (CCR&R) on the CCR&R Website.



**1099 Tip Chart**

Grant Type	Stabilization 1.0	Stabilization 2.0 for Existing Providers	Stabilization 2.0 for New Providers	Deserts for New Providers (RFA 1) & Deserts for New Providers (RFA 2)
Payment Type	Single-pay OR Paid through SFS		Not Applicable	
1099 Issued	OCFS Grant Program (Single-Pay)  SFS (SFS Account Payments)			
Tips on How to Check	<ul style="list-style-type: none"> <li>If you do not have an SFS Account, all payments will be Single-Pay and reported on the OCFS Program-issued 1099.</li> <li>Check your SFS account online or SFS statement - if the payment DOES NOT appear here, it is Single-Pay to be reported on the OCFS Grant Program-issued 1099.</li> <li>Call your Child Care and Referral Agency (CCR&amp;R) for support.</li> <li>Find your local CCR&amp;R on the <a href="#">CCR&amp;R Website</a></li> </ul>			

***Thank you for all you do!***

***- NYS Office of Child & Family Services***