



**Office of Children  
and Family Services**

**ANDREW M. CUOMO**  
Governor

**SHEILA J. POOLE**  
Commissioner

July 3, 2019

Ms. Tina Potter, Commissioner  
Saratoga County Department of Social Services  
152 West High Street  
Ballston Spa, NY 12020

Dear Commissioner Potter:

This letter is to inform you that the child care section found in your Child and Family Services Plan, 2019 Annual Plan Update, was approved and became effective on July 1, 2019.

This approval is being issued separately from the approval of other sections of your plan in order to accommodate your county's need to implement the child care services provisions. A letter approving the remaining sections of your plan will be sent upon their approval.

If you have any questions about this approval or the child care section found in your district's Child and Family Services Plan, 2019 Annual Plan Update, please contact Maryellen DeCicco at (518) 408-3395, or by e-mail at [Maryellen.DeCicco@ocfs.ny.gov](mailto:Maryellen.DeCicco@ocfs.ny.gov).

Sincerely,

A handwritten signature in blue ink that reads "Janice Molnar".

Janice M. Molnar, Ph.D.  
Deputy Commissioner  
Division of Child Care Services

Enc: Approved 2019 Annual Plan Update