



George Latimer  
County Executive

Department of Social Services

Leonard G. Townes  
Commissioner

April 5, 2022

To: Janice Molnar, Deputy Commissioner  
OCFS Division of Child Care Services

From: Leonard G. Townes, Commissioner  
Westchester County Department of Social Services

Subject: Changes to Westchester County Children and Family Services Plan (CFSP)

Dear Ms. Molnar,

Westchester County requests the following changes to our current CFSP effective today April 4, 2022:

- **Appendix L.2.d: PA and up to 200% SIS families when subsidy needed in an emergency of short duration.** Westchester will allow this situation only with advance approval on a case-by-case basis for families where a responsible caregiver is experiencing a severe, medically verified health issue of short duration and when it is needed for the safety of the child.
- **Appendix L-5: *Allowing subsidy for job search.*** Please change current text to “up to 3 months for TA families as part of an approved structured job search plan and or non-TA families up to 3 months for documented times used to attain employment.”
- **Appendix L, 7-a: *Subsidy to complete high school.*** Please change to “Only for programs approved by the Department at local discretion for customers employed at 10 hours per week or for customers under the age of 21.
- **Appendix L-7.f: *Subsidy to complete a community college, two-year college with a specific vocational training program or associate degree or certificate*** for TA and non-TA.  
For TA families this must be part of an approved and structured plan.
- **Appendix L-8, 9 and 10: PA recipients to attend 2-4 year degree program:** For TA households, if approved as a mandatory part of their self-sufficiency plan; for low-income households, only for programs approved by and at the discretion of the Department and subject to availability for customers employed at least 10 hours per week.
- **Appendix L,11: Families with up to 200% SIS when care is needed for dislocated worker caretakers to attend training in a field likely to be in demand in the future:**

Only for families where there is no other legally responsible caretaker or the other legally responsible caretaker is directly engaged in employment during the same days and hours the parent is participating in their re-training program.

- **Appendix M, #2, II:** Change to (4) **close cases based on Income and Category**. In the event funds are not sufficient, the district will freeze accepting cases with income over the State Income Standard (SIS) at the Title XX level and prioritize TA and SIS cases for acceptance and renewal.
- **Appendix N:** Change to include **\$7, #8, #9, #12, and #13**.
- **Appendix P, 2:** Add "Seeking employment, "homelessness," "education/training" and "emergency situation of short duration"
- **Appendix R, 2:** Add Family Day Care
- **Appendix R, 4:** Pay for an additional 24 absences above the mandated 24 for a total of 48 and but only to providers with which Westchester has a contract (Limited to Daycare Centers, Group Family Daycares, School-Age child care programs and Family Day care providers).
- **Appendix T,III, 1 & 2:** Change to "Yes" pay an increased enhanced rate for LEFC up to 75% of market rate
- **Appendix T,IV, 1 & 2:** Change to "Yes" for GNU(A)s with enhanced standards as described up to 80% and "Yes" for #2 when they Enrollment Agency verifies their staff have additional training for of 80% for total maximum of 87%.
- **Appendix S, 1:** Change to pay for 5 program closures for contracted Day Care Centers, Group Family Day Care, Family Day Care, and School-Age Child Care. This adds contracted Family Care providers.
- **Appendix T, II: Differential Rates** Increase differential for **non-traditional hours to 15%** and add **5% for Nationally Accredited Programs**
- **Appendix T, III:** Switch to "Yes" for 75% to LE FCs who attend 10+ hours of training.
- **Appendix T, IV. 2: Enhanced LE GNU(A)** Switch to yes at 80%

Please advise us if there are any questions on this request.

Thank you.